

ST. TERESA'S INSTITUTE OF EDUCATION



PROSPECTUS 2016-2018

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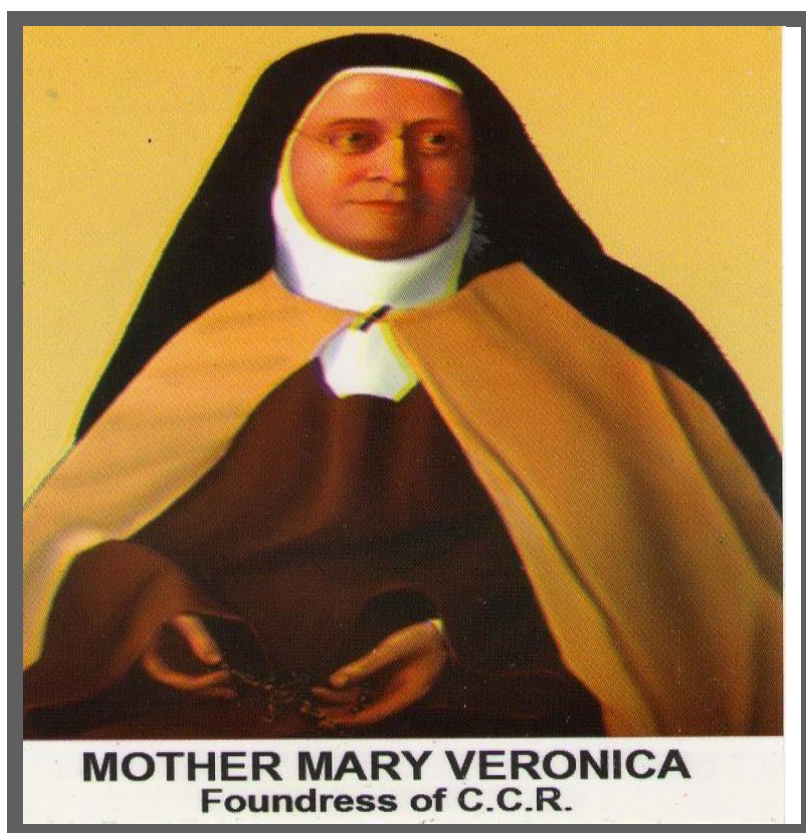
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St.Teresa's Institute of Education: A Legacy

St.Teresa's Institute of Education is one of the pioneering colleges of teacher-education in Mumbai. It was established by the sisters of the Congregation of Carmelite Religious in 1973. It is a Christian minority aided college affiliated to the University of Mumbai. For over three decades now, the college has been rendering yeoman service to the cause of teacher education in and around Mumbai. The college works towards the lofty ideals of creating teachers who are competent and compassionate. The focus is on conscientious sensitization of student teachers to their call to be artisans who will fashion the future of society. Students from St.Teresa's have been welcomed by prestigious schools both in India and abroad and have served in the capacity of teachers, supervisors and principals.

At St. Teresa's the emphasis is on "Excellence in Education" and the philosophy of the college is guided by the sublime principles of St. Teresa of Avila, the patron saint of the Carmelites and Mother Veronica, the foundress of the CCR Congregation.



OUR VISION

STIE stands for “SENSITIVE TOLERANT INNOVATIVE EDUCATION”

OUR MISSION

“Emancipation, Empowerment and Enlightenment of teachers leading to Excellence in Education.”

CORE VALUES

- Emancipation and Empowerment of women
- Holistic development
- Synergy with technology
- Fostering a spirit of egalitarianism
- Reflecting global perspectives in Education
- Pursuit of excellence.

OBJECTIVES

To provide professional training that would make teacher trainees self reliant.
To identify and channelize latent potential in students to enhance their self worth.

To nurture education of the head, hand and heart.

To use educational technology to make teaching learning effective.

To equip teacher trainees to prepare teaching modules using electronic media.

To create an awareness in students regarding the existing social and political inequities.

To reflect democratic values and social justice in their interactions.

To motivate students to think global and act local.

To orient students on global values pertaining to environment protection and peace.

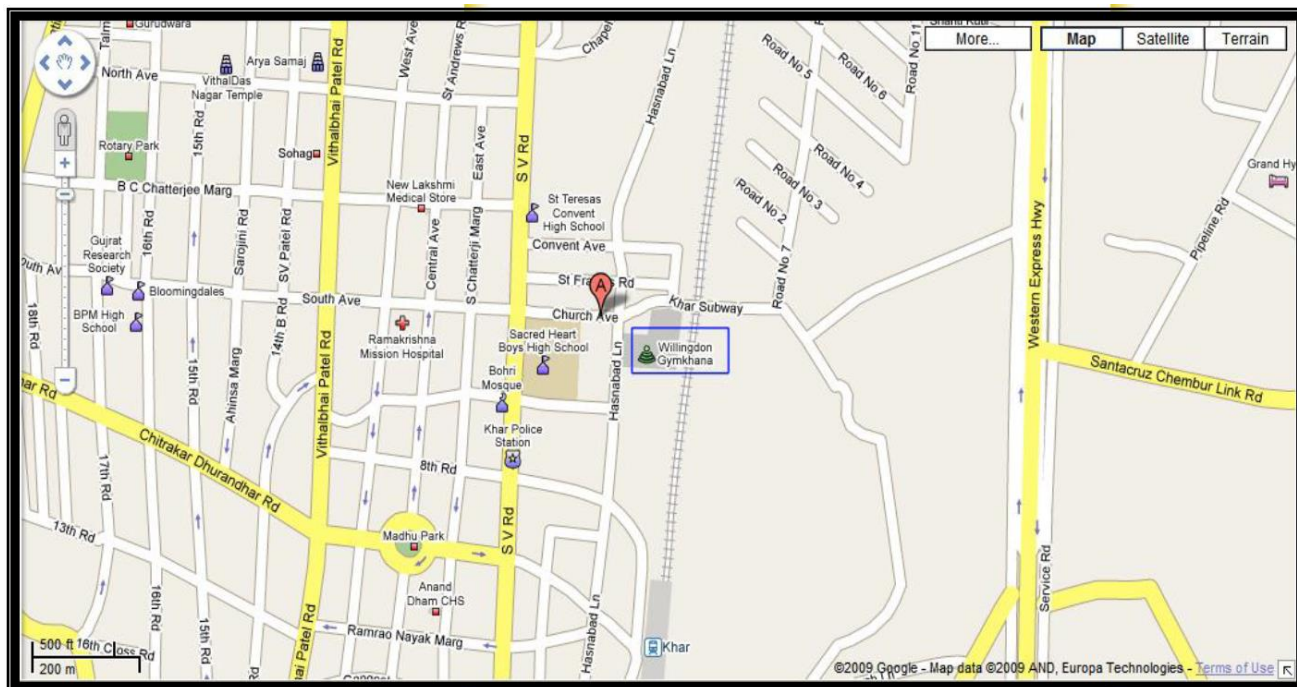
To impart a broad – based theoretical knowledge regarding pedagogy and research.

To enable trainee teachers to face challenges of contemporary society.

All who have meditated on the art of governing mankind have been convinced that the fate of empires depends on the education of youth-Aristotle

LOCATION

STIE as we fondly call it is located on S.V Road, just 5 minutes walk from Santacruz station. Below is a map that will help you to reach us conveniently. **Look out for St.Teresa's convent.**



INFRASTRUCTURE AVAILABLE

We are blessed with a huge area of about 11,440Sq.ft with our sister concerns being an inseparable part of us. We have the following facilities to cater to the needs of our students:-

AUDIO-VISUAL ROOM/LECTURE HALL: A very well ventilated and well equipped hall with LCD projector, computer and a well maintained microphone system. A seating arrangement for more than 100 at a time is available.

COMPUTER LABORATORY: The Laboratory has more than 15 computers, updated with the latest software and equipped with the internet facility.

PSYCHOLOGICAL LABORATORY: The Laboratory is updated with psychological batteries, tests and inventories.

EDUCATIONAL TECHNOLOGY ROOM: It consists of electronic devices meant for educational purposes like OHP, Tape-Recorder etc.

METHOD ROOMS: Spacious, well ventilated rooms are available for lectures and other purposes. Two rooms are also equipped with LCD projectors.

LIBRARY: We have a well kept semi-automated library with more than nine thousand books for reference. Reprographic services are also made available. Study cubicles are available for private study. Computers have been made available in the library as well with internet facility.

GYMNASIUM: The gymnasium has a treadmill and an elliptical trainer for students' use and other indoor games.

AUDITORIUM: St.Teresa's Education Society has two huge auditoriums, acoustically updated to conduct various events during the year.

CANTEEN: There is provision for snacks and refreshments in the college building on the ground floor.

HOSTEL: The College does not have a hostel facility. Arrangements for outstation students are made by the management as and when the need arises.

A Glimpse of the College Infrastructure



AUDIO-VISUAL ROOM



METHOD ROOM



GYMNASIUM



COMPUTER LABORATORY

We endeavour to provide a holistic learning experience to our students. To this end we have a number curricular and co-curricular activities conducted throughout the year. The following clubs and cells ensure that students get a wide range of experiences.

CLUBS

English Literary Club

The English Club provides a platform for students to develop their skill in English. The goals of this club are to provide varied experiences to students in creative writing, setting up plays, poetry-reading sessions and literary seminars.

History Club

The History club presents opportunities to students to get involved by presenting talks related to History which are often overlooked during their classes. The club also organizes 'field trips' to places of historical importance. This is done with the goal of promoting the study and most importantly an appreciation of History as a subject.

Science Club

The Science club offers students opportunities for exploring ideas and developing creativity. It aims at enhancing self learning and providing student's freedom of expression. It also provides a platform to link classroom learning with life.

Math Club

The club aims at providing a forum to the students interested in mathematical activities. It gives opportunities to the students to share information about mathematical games, hobbies, articles, puzzles, etc. It aims at developing qualities like leadership, co-operation and self-learning in the students.

Environment Club

Environment being a thrust area globally, this club looks after creating environmental awareness. It conducts activities, seminars, workshops to promote awareness about environmental issues.

CELLS

GUIDANCE AND COUNSELING CELL

Counseling Cell has been established in the college with a view to develop professional competencies in the student teachers, to get them placed on the job and to provide guidance and counseling in respect of training needs and adjustment in school situations. The cell conducts counseling sessions, expert talks on various issues and also conducts a certificate course in counseling.

ANTI-RAGGING CELL

Its primary aim is to create awareness among the students about the ill-effects of ragging and make them aware of the legal issues involved.

CULTURE DISSEMINATION CELL

The cell aims at preserving Indian culture through various activities. Its primary objective is to transmit culture through practice teaching lessons and extracurricular activities.

CO-CURRICULAR ACTIVITIES CELL

The cell conducts activities that ensures development of effective expression and creativity and planning and organization skills in students .The cell organizes activities like

Miss Education Contest

Annual Day

Sports Day

Recreation activities

PLACEMENT CELL

The college has an active placement cell. We have more than 50 schools and junior colleges recruiting teachers through the placement cell. It also provides other services like mock interviews and preparation of C.V for ensuring better prospects to students.

ALUMNI CELL

The institution has an active Alumni board comprising of extremely capable and renowned past students. The Alumni cell works towards maintaining contacts and networking with the Ex-students to achieve excellence in education through their experiences and contributions.

WOMEN CELL

Being a women's college, we work extensively for women related issues. This includes talks, seminars on relevant issues. The cell aims at generating awareness in society about sensitive issues related to women.

HEALTH CELL

It engages itself in carrying out awareness programmes and related activities. In effect it aims at directing teacher trainees towards meaningful lifestyle changes. Thus it caters to the upliftment of physical and mental well-being within the institution.

SOCIAL SERVICE CELL

Service to humanity is our unwritten motto and to realize this we have the social service cell. Its main objective is to stand besides the less fortunate people. The leading activities of the Social Service Club are blood donation program, fund raising drive for people affected by natural calamities, relief distribution program during natural disaster, and social awareness program like literacy program and drug awareness program.

The college also has its student council elected every year which acts as a bridge between various stakeholders of the institution.

The aim of education is the knowledge not of fact, but of values-Dean William R

EXTENSION ACTIVITIES

ADULT EDUCATION PROGRAMME

The college has been affiliated to the Department of Adult and Continuing Education and Extension for more than two decades. This linkage has resulted in the nurturing of strong bonds in the area of extension activities. The college has been pursuing projects related to Information Technology, Population Education, Annapoorna Yojana and Status of Women. All these activities have helped our students improve their self worth.

SEMINARS AND WORKSHOPS

Awareness of global trends in education is ensured through seminars, workshops, conferences hosted by the college. The basic objective of these activities is to explore through deliberations areas of concern in the field of education

SOCIALLY USEFUL PRODUCTIVE WORK

SUPW which is of practical nature is undertaken under careful supervision and planning. It aims at developing respect for manual work and to develop ability to earn while you learn. It also aims at reviving interest in Indian crafts and study their relevance in contemporary life. The students learn a number of activities like:-

- Warli painting
- Candle making
- Puppetry

COMMUNITY OUTREACH

An individual has not started living until he can rise above the narrow confines of his individualistic concerns to the broader concerns of all humanity. This thought governs our community outreach programme taken up extensively by our college in various orphanages, old-age homes, lower socio-economic groups etc.



Visit organized by the Science Club

Miss Education Contest



Campus Interviews Organized by the Placement Cell



Seminar in Progress



Community Outreach



Socially Useful Productive Work

Treat people as if they were what they ought to be and you help them to become what they are capable of being-Goethe

VALUE ADDED COURSES

- **A CERTIFICATE COURSE IN BIO-ETHICS:** conducted by F.I.A.M.C. Biomedical Ethics Centre in collaboration with St.Teresa's Institute of Education. The course explores ethical issues in relation to health .This is a 15-session course.
- **A CERTIFICATE COURSE IN YOGA:** This is a 30 hour course conducted. The course content consists of practicing various asanas and meditation techniques.
- **B.Ed (Honours):** The college offers a credit based Honours Programme to its student trainees. The course includes :-
 - ❖ Communication skills workshop
 - ❖ Vocational skills (through calligraphy, puppetry, flower making, Warli painting) and
 - ❖ Literary skills (through book reviews) to enhance the competencies of students and develop their personality. The Programme also includes seminars and workshops on Family Life Education, Gender Sensitization and Inclusive Education.

(Courses may be replaced/ added / modified as per the need)

FEES

Fees will be as per the University (Maharashtra Govt.)directives from time to time

The fee is subject to change as per the govt.directives from time to time.

CONCESSIONS

- The state government tuition fee and examination fee concession for the backward class.

Two Year B.Ed. Revised Syllabus 2015-16 Onwards

- I was the decision of UGC for introducing the semester and choice based credit system in all the central, state and deemed universities and institutions of higher learning in the country under the Eleventh Five Year Plan. (D. O. No. F.1-2/2008-XI Plan dated January 31, 2008 from the Chairman, UGC).
- The decision of implementation of Credit and Grade point system was taken on 10th June, 2010 and subsequently the Management Council gave the concurrence at its meeting held on 18th July, 2010 after suggesting minor changes with the help of Deans of the concerned faculties and resolved to implement it from the Academic year 2011-12.
- Credit system involves breaking down the curriculum into measurable units that can be combined to get a degree/diploma.
- A credit is generally a value use in terms of learning time required to complete course units, resulting in learning outcomes.
- The number of credits awarded to a learner is determined by Credit Value or Credit points assigned to a particular course.
- It is a way of expressing the 'learner's workload'. (Student's)
- One (01) credit is fifteen (15) learning hours.
- Credits once gained cannot be lost.
- The definitions of the key terms used in the Credit based Semester and Grading System are as follows :

Program: Program is set of courses that are linked together in an academically meaningful way and generally ends with the award of a Certificate or Diploma or degree depending on the level of knowledge attained and the total duration of study.

Course: A course corresponds to the word 'subject' used in many **universities**. A course is essentially a constituent of a 'program' may be conceived of as a composite of several learning topics taken from a certain level. All the learning topics included in a course must necessarily have academic coherence that is there must be a common thread linking the various components of a course. A number of linked courses considered together are in practice, a 'program'.

Credit Point: Credit point refers to the 'work load' of a learner and is an index of the number of learning hours deemed for a certain segment of learning. These learning hours may include a variety of learning activities like reading, reflecting, discussing, attending lectures/counseling sessions, writing assignments, preparing for examinations, etc. Credits are assigned for a single Course and always pay attention to how many hours it would take for a learner to complete a Single course successfully. By and large a course may be assigned anywhere between 2 to 8 Credits where in one credit is construed as corresponding to 15 hours.

ORDINANCES AND REGULATIONS

RELATING TO THE DEGREE OF THE BACHELOR OF EDUCATION

Two Year B. Ed Programme from the academic year 2015-16

Title: Bachelor of Education (B. Ed.)

Duration: Two academic years as **Credit Based Grading System** comprising of Four semesters.

The B. Ed programme shall be of duration of **TWO** academic years, which can be completed in a maximum of three years from the date of admission to the programme.

Eligibility: Following candidates are eligible for admission:

- a) Candidates with at least 50 % marks either in the Bachelor Degree(three year program) in B.A, B.Sc or 50% (49.50-49.99%) in post graduation and for the reserved category (ST,SC,OBC,VJNT 1,2,3) 45% (44.50-44.99%) will be eligible. For B.Com, Management, Engineering, Computer Science, Technology, Agriculture, BBI, Pharmacy, Law, Fine art Performing arts, Music, Dance, Drama with 55% marks at graduation or post graduation will be eligible for open category and for reserved category 50%. Any other qualification equivalent thereof is eligible for admission to the programme.
- b) The reservation and relaxation for SC/ ST / OBC / PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

O. _____

A Candidate for the admission to degree of education (B.Ed.) must fulfill the eligibility criteria as per the directives of Government of Maharashtra from time to time.

For the completion of the B.Ed. program the candidate must have:

- (a) Attended four semesters of the full time Two year B.Ed. programme spread over a maximum period of three years from the date of admission in a College of Education.
- (b) Attendance: The minimum attendance of student teachers shall have to be 80 % for all course work and practicum, and 90 % for school internship.
- (c) Completed the Practicum and Internal Assessment assignments of each Theory paper of each semester as certified by the Principal of the Institution in which the candidate is studying.

The Internal Assessment comprises of : -

FIRST SEMESTER (All activities should be systematically documented and maintained for the purpose of internal assessment)

- Presentation of a book review of educational significance (report to be submitted by the student)
- Participation in Community work in collaboration with schools/ NGO's (for a period of 1 week)
- Participation in Co-curricular Activities in college
- Content test in School Subject opted for
- Assignments, Class Test and Essays in each Theory Course.
- Detailed documentation on Reading and Reflecting on texts.

SECOND SEMESTER (All activities should be systematically documented and maintained for the purpose of internal assessment)

- Internship for 4 weeks
 - Critical analysis of lesson observations:
 - Shadowing of subject teacher in the School Subject opted for (minimum 10 lessons) to be observed and recorded in the opted pedagogy 1
 - Observation of lessons of peers (Minimum 10) lessons to be observed and recorded in any pedagogy
 - Observing the school activities over a period of one week.
- Participation in Co-curricular Activities in college
- Critical Analysis of an Educational Film

- Assignments, Class Test and Essays in each Theory Course
- Detailed documentation on Drama and Art in Education.

THIRD SEMESTER (All activities should be systematically documented and maintained for the purpose of internal assessment)

- Internship for 10 weeks
- During Internship teaching not less than 26 lessons in the opted subject pedagogy distributed over different standards from V to XII of recognized secondary and higher secondary Schools/ Colleges selected by the Principal as practicing School/ College. In addition the candidate will have to carry out:
 - 2 theme based lessons in the above school/ college.
 - 4 co-teaching lessons with school teachers
 - Maintain Reflective Journal with reference to internship program.
 - Report on Records maintained in the school.
 - Prepare a Blue print and administrate a test in the school pedagogy opted for.
- Literacy/ awareness programs (related to Environment, Population, Health and hygiene, Sociological issues, Financial Literacy, well being, etc) and report the same.
- Class Test and Essays in each Theory Course
- Detailed documentation on ICT in Education

FOURTH SEMESTER (All activities should be systematically documented and maintained for the purpose of internal assessment)

- Internship for 6 weeks
- During Internship, 8 Co-teaching lessons with peers
 - Maintain Reflective journal
 - Develop learning resources for the school
 - Prepare an Anecdotal Record of a school student.
 - Organization of Co- curricular activities in school (cultural events, sports, educational game, cultural competitions, etc)
- Conduct a School based Action Research
- Class Test and Essays in each Theory Course
- Detailed documentation on Understanding the Self

d) Should have successfully passed the Theory component of the course in accordance with the University guidelines.

The structure of the B.Ed course for both the years will comprise of :

Part A: Theory component

Part B: Practicum component

Each student is required to opt for **one** course from Pedagogy of School Subjects in Semester 1, which must be with respect to the graduation degree on the basis of which the student is admitted.

In Semester III each student is required to opt for any one of the following from Curriculum or Pedagogic Study as an Optional Course as listed below

For Pedagogy courses students should opt for another pedagogy which they must have studied at least one paper at their graduation/ Post graduation.

- i. Action Research
- ii. Environmental Education
- iii. Guidance and Counseling
- iv. Peace Education
- v. English
- vi. Hindi
- vii. Marathi
- viii. Urdu
- ix. History
- x. Geography
- xi. Commerce
- xii. Economics
- xiii. Science
- xiv. Mathematics

Examination Scheme

The External examination of Part A Theory Components will be semester end examination and the Internal assessment of Semester wise Part B Practicum as well as that of Part A Theory Component will be submitted at the end of each semester. The aggregate of marks obtained in each year **for Theory cum Practicum (i.e. Part A & Part B)** shall be converted into Grades as given in the scheme **R4257**.

The marks obtained by a student in a course shall be indicated by a grade point and a letter grade as follows :

% of marks obtained by the Student	Grade points	Letter grade
70-100	7	O
60-69.99	6	A
55-59.99	5	B
50-54.99	4	C
45-49.99	3	D
40-44.99	2	E
0-39.99	1	F (Fail)

The Principal shall forward to the University the Semester wise original marks awarded to every candidate in the Internal assessment of Part B Practicum and Part A Theory Component as per the format provided by the university at the Semester end which will be scrutinized by the Coordination Committee appointed as under **0.5177**

For the purpose of co-ordination of Internal Assessment in **Part A & Part B** there shall be a Coordination Committee consisting of:

- a. Chairman Board of Studies in Education.
- b. Chairperson, B.Ed. Examination of the concerned year.
- d. Two Principals, who are not the members of the Board of Studies in Education nominated every year by the Chairman of the B.O.S. in Education Three members of Board of Studies in Education who are not included in the above categories, nominated every year by the Chairman of the Board of Studies of Education.

The committee shall go through Internal Assessment marks and grades awarded to students of different Colleges of Education at the end of each Semester. If any discrepancy is found in the standard of marking and/or grading by college, the Principal concerned would be required to accordingly modify the marks as per the directions given by the Coordination Committee. The Committee is authorized to check all the internal work of the students of all the College to verify the marks awarded by the College and make the necessary changes wherever required.

ATKT (Allowed to Keep Term)

A student shall be allowed to keep terms for Year II irrespective of number of heads of failure in the Year I. The result of Year II shall be kept in abeyance until the student passes each of the courses in **Part A & Part B** for Year I & Year II.

The performance of the student shall be evaluated in two parts in each semester through internal assessment and external assessment:

- 1. Internal assessment** by way of continuous evaluation of the course areas of Practicum and Theory (Part A and Part B) as envisaged in the credit based system by way of participation of students in various Internal Assessment work per semester of the B.Ed. programme.
- 2. Semester End Assessments by way of assessing the performance of the student in the semester end theory / written examination.**
 - i A candidate who has completed 2 Years of the B.Ed. Degree Examination but who has either not appeared for **‘Theory Component’** (Part A), will be permitted at his/her option to carry forward the grade obtained in **‘Practicum’** (Part B) to **two subsequent semester** examination. The candidate will appear only for the course/s he/she has failed. Candidates exercising this option shall be eligible for the grade.
 - ii A candidate who **has passed in ‘Theory’** (Part A) but has not completed **or failed in ‘Practicum’** (Part B) will be permitted at his/her option to carry forward the marks obtained in **‘Theory’** to **two subsequent semester** examination. The candidate is required to revise his grade in the **‘Practicum’** (Part B) only in areas he / she has not completed **or failed**. Candidate exercising this option shall be eligible for the grade.
 - iii A candidate who fails in **‘Theory’** (Part A) and fails in **‘Practicum’** (and Part B), will be required to put in 50% attendance in the subsequent year at the College from which he appeared for the University Examination and completes the work of **‘Practicum’** (Part B) in which he /she has failed and reappears in the theory course of **‘Theory’**(Part A).

Note: If a candidate gets less than 2 grade points in either Semester – I or Semester – II, he/she will be declared ‘Fail’ in spite of the total grade being 4 or more for that year. If a candidate gets less than 2 grade points in either Semester – III or Semester – IV, he/she will be declared ‘Fail’ in spite of the total grade being 4 or more for that year.

Duration of the examination (Theory) – Written exam will be of Two and a half Hours duration for 70 marks for the given Question Paper Pattern.

- For core courses out of 9 questions answer any 5 and question 9 is compulsory which is short notes (any 4)
- For courses with sections the pattern will be such that in each section attempt any three from five questions and a question on short notes (any 1) which is compulsory.

FRAMEWORK FOR B.ED. TWO YEARS COURSE

SEMESTER I

Course	Subject	Inst.hrs	Credits	Internal	Externa	Total
1	Childhood And Growing Up	60	4	30	70	100
2	Contemporary India And Education	60	4	30	70	100
3 Section I	Pedagogy Of School Subject I*	30	2	15	35	50
3 Section II	Understanding Disciplines And School Subjects	30	2	15	35	50
EPC -1	Reading & Reflecting On Texts	30	2	50	-	50
	TOTAL	210	14	140	210	350

SEMESTER I- PRACTICUM

Sr.no	Title	Marks	Credits
1	Book review	10	2
2	Community work	20	
3	Participation in Co curricular activities in college	15	
4	Content test (1x25)	25	1
5	Class Test (20x3) & Essay (5x4)	80	3
	TOTAL	150	6

FRAMEWORK FOR B.ED. TWO YEARS COURSE

SEMESTER II

Course	Subject	Inst.hrs	Credits	Internal	External	Total
4	Knowledge And Curriculum	60	4	30	70	100
5	Learning And Teaching	60	4	30	70	100
6	Assessment For Learning	60	4	30	70	100
EPC -2	Drama And Art In Education	30	2	50	-	50
	TOTAL	210	14	140	210	350

SEMESTER II- PRACTICUM

Sr.no	Title	Marks	Credits
1	Shadowing of subject teacher and observing minimum 10 lessons in Pedagogy I (Two weeks)	20	2
2	Observation of school activities (for one week)	15	
3	Observation of lessons given by Peers (minimum 10 lessons)	15	
4	Participation in Co curricular activities in college	15	1
5	Critical analysis of an educational film	10	
6	Class Test (20x3) & Essay (5x3)	75	3
	TOTAL	150	6

FRAMEWORK FOR B.ED. TWO YEARS COURSE

SEMESTER III

Course	Subject	Inst.hrs	Credits	Internal	External	Total
7 Section I	Pedagogy Of School Subject I*	30	2	15	35	50
7 Section II	Optional Course**	30	2	15	35	50
EPC - 3	Critical Understanding Of ICT	30	2	50	-	50
	TOTAL	90	6	80	70	150

SEMESTER III- PRACTICUM

Sr.no	Title	Marks	Credits
1	Lessons (26x10)	260	12
	Theme based learning (2x10)	20	
	Co teaching lessons with school teachers (3x10)	30	
	Report on records maintained in the school	10	3
	Blue print and administration of test	15	
	Reflective Journal on internship activities.	20	
2	Literacy Awareness program in the Community	15	
3	Class Test (20x1) and Essay (5x2)	30	1
	Total	400	16

FRAMEWORK FOR B.ED. TWO YEARS COURSE

SEMESTER IV

Course	Subject	Inst.hrs	Credits	Internal	External	Total
8	Educational Management	30	2	15	35	50
8	Creating An Inclusive	30	2	15	35	50
9 Section I	Gender School And Society	30	2	15	35	50
9 Section II	Language across the curriculum	30	2	15	35	50
EPC -4	Understanding The Self	30	2	50	-	50
	Total	150	10	110	140	250

SEMESTER IV- PRACTICUM

SR.NO	TITLE	MARKS	CREDITS
1.	Co-teaching with peers (8x10)	80	3
	Developing learning resources	10	2
	Anecdotal record/interviewing a school student	10	
	Organizing co curricular activities in school	10	
	Reflective Journal on internship activities.	20	
2.	School based Action Research	25	1
3	Class Test (20x2) & Essay (5x4)	60	2
	Total	215	8

- For 30 marks internal assessment student teacher has to complete 2 Assignments from the Assignments given in the respective courses and for 15 marks Internal assessment student teacher has to complete 1 Assignment from the Assignments given in each section.