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2021-2022

PLAN OF ACTION

ST. TERESA'S INSTITUTE OF EDUCATION,
SANTACRUZ WEST, MUMBAI- 400 054

	Planned activities / programmes /courses	Proposed Time	Action taken
1. Curricular Aspects			
Certificate Courses	Electronic Information Literacy (EIL) Course	October- November 2021	The course was conducted successfully for SYBED during January -April 2022
	Yoga Certificate Course	August 2021	This course could not be conducted.
	Super Teacher Empowerment Program	November - December 2021	This course was completed successfully from November 2021 to January 2022.
	Tech-Fluent Teachers	November 2021	Due to delayed admissions the course was executed from July 11, 2022, to September 23, 2022.
	VENTEL Programme	September - November 2021	The course was organized from September 2021 - November 2021.
	English Grammar Pro – Beginner to Advanced	March 2022	Due to the delayed admissions this course started on March 4, 2022 and was completed on March 31, 2022
	Heartfulness Education	January - February 2022	The course commenced in January 2022 and was completed in April 2022.
	Bio- Ethics Course	November 2021	Due to the unavailability of resource persons, this course was canceled.
Induction/ Orientation Programmes	Orientation to the 2 Year CBCS B.Ed Programme for F.Y.B.Ed student	November 2021	Student-teachers were oriented to the 2-year B.Ed. programme in March 2022 due to late admissions
Curriculum Enrichment and Skill Development	E-Module Competition	April 2022	E-Modules prepared were evaluated by a panel of esteemed judges. This competition was held on April 18, 2022.
	Marathi Bhasha Pandhravada	January 2022	Not done
	Workshop on The Magic of Creativity through Sketch noting	September 2021	The workshop was conducted on 18th September 2021, unraveling the features and essentials of Sketchnoting.
	Intra-Collegiate Essay Writing Competition	October 2021	This competition was held on 20th October 2021. The broad theme of the Essay writing competition was, 'New Beginnings-A Post-Pandemic India'.
	Intra-Collegiate Poetry Competition	October 2021	This competition was held on 21st October 2021.
	Content Enrichment Activity	March 2022	The Content Enrichment Activity was conducted from March to August 2022 due to late admissions.

2. Teaching Learning and Evaluation			
Areas	Planned activities / programmes /courses	Proposed Time	Action taken
Honoring Student Diversity	Talent Search	June 2021	Due to delayed admissions this activity was scheduled and successfully completed on 4th and 5th April 2022.
	English Grammar Pro – Beginner to Advanced	March 2022	This course started on March 4, 2022, and was successfully completed on March 31, 2022
	Content Enrichment Programme	March 2022	This activity was conducted from March 10 to July 14, 2022.
Teaching Learning Process	Use of ICT	Throughout the year	Use of different ICT tools was done by the faculty and the students.
	Use of Innovative Techniques of Teaching	Throughout the year	Innovative Techniques of Debates, Group discussion, Gamification, brain storming were used.
	Alternative assessment	Throughout the year	Students were assessed using different assessment tools for different activities, projects, and performances
	Interaction with experts from different boards of Education	October 2021	Big Five Talk Show was organized on October 16, 2021. It oriented students to different Boards of Education.
		November 2021	Super Teacher Empowerment Programme was organized from November 18, 2021, to January 22, 2022.
	Use of Constructivist methods in transacting the curriculum	Throughout the year	Done successfully
Competency and Skill Development	Exposure to Experiential Learning techniques	September 2021	VENTEL programme was conducted from September 15, 2021 to November 27, 2021.
	Miss Education Contest	October 15, 2021	Due to a public holiday the contest was held on October 14, 2021
	Tech Fluent Teachers Course (F.Y.B.Ed.)	June 2021	Due to delayed admissions the course was executed from July 11, 2022 to September 23, 2022.
	Electronic Information Literacy (EIL) Course (S.Y.B.Ed.)	October 2021	The course was successfully conducted from October 23, 2021 to April 18, 2022.
	Heartfulness Education Programme	January 2021	The course was successfully conducted from January 18, 2022 to April 01, 2022.
	e-module preparation	April 2022	For this activity students were oriented and trained in October and their final contest was held on April 18, 2022.

	Various celebrations	Ongoing through the year	Various celebrations, talks, competitions etc. were organised by students under teachers' guidance and supervision.
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3. Research and Outreach

Areas	Planned activities / programmes /courses	Proposed Time	Action taken
Research Methodology Sessions for Students	Orientation to Action Research	Feb 2022	Students were oriented to the Action Research project on Feb 24, 2022.
	Research writing Skills	March 2022	A session on 'Formal Language for Research Writing' was organized on March 31, 2022.
	Session on 'Intellectual Property Rights'	March 2022	A Session on 'Intellectual Property Rights was conducted by Adv. Damini on April 09, 2022.
	Research Paper Reading Session	March 2022	Research Paper Reading Session was organized on April 21, 2022.
Research by Faculty	Research Paper Publications by Faculty	Throughout the Year	Done
Certificate courses for online Tools of teaching and Learning	Add-on Course on 'Online Tools' for students	June 2021	F.Y.B.Ed students began the course in June 2021 and completed the course in July 2021.
Outreach Activities	Outreach Activity - Each One Teach One NDLI	Jan 2022	Outreach Activity - Each One Teach One NDLI Activity was carried out on March 14, 2022, at St. Teresa's Junior College of Education.
	Community Outreach	March 2022	One week of community work was carried out from March 21-26, 2022 at the following centers' <ol style="list-style-type: none"> 1. ANZA special school, Byculla 2. Snehasadan- Home for the Homeless Children, Andheri 3. Sarva Seva Sangh, Andheri 4. St. Elias High School, Khar in collaboration with ARPAN NGO 5. St. Louis High School, Dahisar in collaboration with ARPAN NGO
	Extension Activities	Throughout the year	Students completed 120 hours of work for extension activities under the banner of DLLE, University of Mumbai.

Collaboration and Linkages	Signing MoUs with different institutions	Throughout the year	MOUs with 09 institutions were signed.
Funding for Workshops/ Seminars	NEP 2020 Webinar	March 2022	National Webinar on 'NEP 2020 Restructuring Education for Quality Enhancement' was organized on May 07, 2022.

4. Infrastructure and Learning Resources

Areas	Planned activities/programmes /courses	Proposed Time	Action taken
Information Literacy Program	NLIST Orientation Program NDLI Orientation Session	December 2021	NLIST Orientation Program was conducted for F.Y.B.Ed. students on 30th March 2022 NDLI Orientation Session was held on 5.3.22 for FYBEd Students
Outreach	Community Outreach Activity	March 2022	on 14th March 2022, through Each One Teach One Activity 50 students of FYBEd. became a personalized NDLI tutor for 50 learners from the society.
Skill Development	Online Information Retrieval Competition	March 2022	NDLI Resources in Hindi: Information Retrieval Competition was conducted on 9th March 2022
Competitions	1. Book Review Competition 2. QUIZ Women's Day 3. National Youth Day Quiz 4. Marathi Quiz 5.	Throughout the year	On 20th October 2021, Book Review Competition was held. PHOTO-QUIZ: Garv Hai Bharat Ki Betiyon Par! गर्व है हमे भारत की इन बेटियो पर ! was held on 10.3.22 Was held on 14.01.2022 Was held on Marathi Rajabhasha Gaurav Din 3.3.22
Guest Lectures	1. Vachan Prerana Din Workshop 2. Vachan Din Webinar	October 2021	On 21st October 2021: Mind mapping & Speed Reading Workshop by Ms. Jyotsna Sawant was organized in Association with GSBSCE On 19th June, 2021 Webinar "Prati Din Vaachan Din" by Dr. Rajendra Kumbhar was organized in Association with GSBSCE

Orientation Program	Let's Know STIE Library and its Resources: Orientation	Dcember 2021	Done on 3rd March 2022
5. Student Support and Progression			
Areas	Planned activities/programmes /courses	Proposed Time	Action taken
Capability building and skill enhancement initiatives	Session on 'National Education Policy 2020'	March 2022	Dr. Agnes D'costa conducted a session on NEP 2020 on April 06, 2022
	Life Skills session by	Jan 2022	Conducted on Jan 29, 2022
	Street Play Workshop	Dec 2021	Conducted on March 30, 2022
	Session on MOOC	March 2022	Conducted on April 27, 2022
	Session on Financial Planning	April 2022	Conducted on April 09, 2022
Redressal of student grievances	Orientation to College Grievance Redressal Cell	Dec 2021	Done in March 2022
Competitions	Miss Education Contest	October 2021	Conducted on Oct 14, 2021
Alumni Endeavours	Big Five Talk Show	October 2021	Organised on 16th October 2021.
Sports, Cultural Events	Celebration of Vachan Prerana Din with Mind Mapping and Speed Reading Workshop and Best Library User Award	Oct 2021	Celebrated on Oct 21, 2021.
	Sports Day	Feb 2022	Organized on May 4, 2022
	Singing Competition	March 2022	Organized on April 22, 2022
Guidance for Competitive Exams	5 Day Workshop on MH-TET	September 2021	Conducted from Sept 10-14, 2021
Mentoring programme	Mentoring by Faculty and Alumni	Throughout the year	Mentoring By Alumni - Words of Wisdom (Live Lessons) on 20th November 2021 Mentoring By Alumni - Words of Wisdom on 10th April 2022
Support for placement	Placement interviews in coordination with Placement Cell	Feb 2022	Done Successfully in the online mode.
6. Governance, Leadership and Management			
Areas	Planned activities / programmes /courses	Proposed Time	Action taken
Faculty/ Staff Development Programmes	Professional Development of Faculty	Throughout the year	Faculty attended various professional Development Programmes organized by STIE and other institutions.

Alumni Involvement	Sessions by alumni	Throughout the year	Alumni conducted various sessions to help student-teachers gain knowledge, develop skills and understand recent trends in education.
Coordination with CDC	Regular meetings with the CDC	As Prescribed	Four meetings were held with the CDC in the academic year 2021-22.
Quality Initiatives	Feedback from various stakeholders,	As and when required	Done successfully.
Strengthening of IQAC	Regular meetings with the IQAC for Quality Enhancement	As Prescribed	Every endeavor was discussed with the IQAC. Suggestions given by the IQAC were implemented to improve Quality.

7. Innovation and Best Practices

Areas	Planned activities/programmes /courses	Proposed Time	Action taken
Green Endeavours	Tree Landscaping Inventory	July 2021	This endeavor was completed by Terracon Ecotech Pvt. Limited on 6th September 2021.
	Green Audit	September 2020	This venture was completed by STEP Private Limited on 9th September 2021.
	Organic Composting Project	September 2021	This project was installed by RUR Greenlife Private Limited on 19th January 2022.
	Make a Difference Week	March 2022	Green Assemblies were conducted from April 5-18, 2022 to create sensitivity towards issues of environmental significance.
	Go Green with Tetrapak project	Ongoing through the year	This activity could not be done due to the ongoing lockdown.
Best Practices	Super Teacher Empowerment Program	November 2021	Student teachers were oriented to the theoretical and practical aspects of pedagogical practices in schools affiliated with different board types from November 18, 2021, to January 22, 2022.
	Vocational Education Nai Talim Experiential Learning (VENTEL Program)	September 2021	This Course was organized from September 2021 to November 2021 and oriented student teachers to the element of earning while learning transforming them into young entrepreneurs for the future.