

A thick dark blue vertical bar runs down the left side of the page. To its right, there are several thin, curved lines in shades of blue and grey that sweep upwards and outwards from the bottom left corner.

2022-2023

PLAN OF ACTION

ST. TERESA'S INSTITUTE OF EDUCATION,
SANTACRUZ WEST, MUMBAI- 400 054

	Planned activities / programmes /courses	Proposed Time	Action taken
1. Curricular Aspects			
Areas	Planned activities/programmes /courses	Proposed Time	Action taken
Certificate Courses	Electronic Information Literacy (EIL) Course	July 2022	The course was conducted successfully for SYBEd during July 2022- March 2023
	Yoga Certificate Course	August 2022	This course was conducted from 17th January - 27th February 2023
	Tech-Fluent Teachers	July 2022	Due to delayed admissions the course was executed from July 2022 - Oct 2022
	VENTEL Programme	September 2022 - June 2023	The course was organized from September 2022 - June 2023.
	English Grammar Pro – Beginner to Advanced	March 2023	Due to the delayed admissions this course started on January 5,2023 - February 10, 2023
	Heartfulness Education	October 2022- March 2023	The course commenced in October 2022 and was completed in March 2023.
Induction/ Orientation Programmes	Orientation to the 2 Year CBCS B.Ed Programme for F.Y.B.Ed student	November 2021	Student-teachers were oriented to the 2-year B.Ed. programme in Dec 2022 due to late admissions
Curriculum Enrichment and Skill Development	E-Module Competition	Throughout Semester III and IV	E-Modules prepared were evaluated by a panel of esteemed judges. This competition was held on May 20, 2023.
	Marathi Bhasha Pandhravada	January 2023	Celebrated from 14-27 Jan 2023 with following activities Handwriting Competition, Quizzes on Marathi Literature and Cinema , Muramba-Marathi Movie Screening, Rangoli, Drawing Competition, Maharashtrian Food Festival, Poetry Recitation, Elocution, Cultural Program-Mee Marathi
	Workshop on The Magic of Creativity through Sketch noting	January 2023	The workshop was conducted on Jan 02, 2023 to orient and train students in the art of Sketchnoting and how it can be used as a creative technique of internal assessment.
	Session on Mindfulness	September 2022	The workshop was conducted on 19th September 2022, to orient the S.Y.B.Ed. students on how to be more mindful in their own lives.

	Session on Battling the Odds	September 2022	The workshop was conducted on 21st September 2022, to orient the S.Y.B.Ed. students on how to develop emotional resilience.
	Science Day Celebrations	September 2022	World Ozone Day was celebrated as Science Day on 16th September 2022. Various activities on scientific principles, experiments and hacks were organized to foster the scientific spirit.
	Intra-Collegiate Essay Writing Competition	October 2022	This competition was held on Aug 31, 2022. The broad theme of the Essay writing competition was, 'New Beginnings-A Post-Pandemic India'.
	Intra-Collegiate Poetry Competition	October 2022	This competition was held on Aug 30, 2023
	Content Enrichment Activity	March 2022	The Content Enrichment Activity was started from Jan 2023

2. Teaching Learning and Evaluation

Areas	Planned activities / programmes /courses	Proposed Time	Action taken
Honoring Student Diversity	Talent Search	Dec 2022	Due to delayed admissions this activity started on Jan 19, 2023
	English Grammar Pro – Beginner to Advanced	March 2023	Due to the delayed admissions this course started on January 5, 2023 - February 10, 2023
	Content Enrichment Programme	March 2022	The Content Enrichment Activity was started from Jan 2023
Teaching Learning Process	Use of ICT	Throughout the year	Use of different ICT tools was done by the faculty and the students.
	Use of Innovative Techniques of Teaching	Throughout the year	Innovative Techniques of Debates, Group discussion, Gamification, brain storming were used.
	Alternative assessment	Throughout the year	Students were assessed using different assessment tools for different activities, projects, and performances
	Interaction with experts from different boards of Education	Jan 2023	Big Five Talk Show was organized on Jan 07, 2023. It oriented students to the different Boards of Education.
	Use of Constructivist methods in transacting the curriculum	Throughout the year	Done successfully
	Exposure to Experiential Learning techniques	Throughout the year	Done successfully
Competency and Skill Development	Miss Education Contest	October 15, 2022	Due to a public holiday the contest was held on October 14, 2022

	Tech Fluent Teachers Course (F.Y.B.Ed.)	July 2022	Due to delayed admissions the course was executed from July 2022 to Oct 2022.
	Certificate Course in Yoga	January - February, 2023	The course was organised 17th January 2023 to 27th February 2023 and was successfully completed.
	VENTEL Programme	September 2022 - June 2023	The course was organized from September 2022 - June 2023.
	Electronic Information Literacy (EIL) Course (S.Y.B.Ed.)	July 2022	The course was conducted successfully for SYBEd during July 2022- March 2023
	Heartfulness Education Programme	October 2022	The course was successfully conducted from October 10, 2022 to March 20, 2023.
	e-module preparation	Throughout Semester III and IV	For this activity students were oriented and trained in November and their final contest was held on May 20, 2023.
	Various celebrations	Ongoing through the year	Various celebrations, talks, competitions etc. were organised by students under teachers' guidance and supervision.
	Workshop on "I" for Inclusion	May 17 & 18, 2023	Students were sensitized to the meaning of inclusion and inclusive practices. Hands-on training was provided to tackle the challenges in handling students with special abilities.

3. Research and Outreach

Areas	Planned activities / programmes /courses	Proposed Time	Action taken
Research Methodology Sessions for Students	Orientation to Action Research Academic Integrity Webinar	Feb 2023 Oct 2022	Students were oriented to the Action Research project on March 03, 2023. Organised on Oct 15, 2022
Research by Faculty	Research Paper Publications by Faculty	Throughout the Year	Done
Certificate courses for online Tools of teaching and Learning	Add-on Course on 'Online Tools' for students	July 2022	The course commenced in July 2022 and was completed in Oct 2022..
Outreach Activities	Community Outreach	Sept 2023	One week of community work was carried out from Sept 26- Oct 04, 2023

	Christmas Outreach	December 2022	On 22nd December 2022 students visited 4 NGOs and helped them financially. In addition, they donated grossary items. They also arranged an entertainment programme to spread joy and happiness.
	Extension Activities	Throughout the year	Students completed 120 hours of work for extension activities under the banner of DLLE, University of Mumbai.
Collaboration and Linkages	Signing MoUs with different institutions	Throughout the year	MOUs with different institutions were signed and various activities were conducted in collaboration.
Funding for Workshops/ Seminars	NEP 2020 Webinar	March 2022	International Webinar on 'Revisiting Education- Holistic Development through Empowered Minds.' on May 06, 2023

4. Infrastructure and Learning Resources

Areas	Planned activities/programmes /courses	Proposed Time	Action taken
Information Literacy Program	NLIST Orientation Program NDLI Orientation Program	January 2023 January 2023	NLIST Orientation Program was conducted for F.Y.B.Ed. students on 20 th Jan 2023, 3 rd , 4 th Feb, 7 th Feb 2023 NDLI Orientation Program was held on 3 rd , 5 th and 9 th Jan and 10 th Jan 2023 for FYBED Students
Outreach	Community Outreach Activity	January 2023	11th January 2023-20th January 2023, through Each One Teach One Activity 48 students of FYBED. became a personalized NDLI tutor for 48 learners from the society.
Skill Development	Workshop	January 2023	20 January 2023: Workshop was conducted on Information Retrieval from Free Online Marathi Information Resources by Librarian
Competitions	1.Story of Freedom Struggle: Solve through Quizzle 2.Marathi Handwriting 3. Rangoli 4. Drawing Competition 5.Book Review	August 2022 January 2023 January 2023 January 2023 January 2023	11th August 2022 17th January.2023 18th January 2023 18th January 2023 13th October 2023

Competency and Skill Development	Movie Screening	October 2022	I am Kalam (17th Oct 2022)
	Thematic Book Displays	October 2022	Following Book Displays were held in the library during October month
	Activities	January 2023	<ol style="list-style-type: none"> 1. Gandhiana Collection 2. Abdhul Kalam 3. St. Teresa's of Avila 4. Hindi Book Exhibition 5. Maharashtra Food Festival (20 January 2023) 6. Marathi Elocution & Poetry Recitation (23rd January 2023) 7. Quiz on Marathi literature, and Culture (24th Jan 2023) 8. Traditional Dress (24th January 2023) 9. Cultural Program Mi Marathi (2nd January 2023)
Guest Lectures	Webinar	October 2022	15th Oct. 2022: Webinar on Academic Integrity by Resource Person Dr. Sujata Rajpurkar Librarian St. Andrew's College
Orientation Program	Let's Know STIE Library and its Resources: Orientation	January 2023	Done on 2nd January 2023 for FYBED

5. Student Support and Progression

Areas	Planned activities/programmes /courses	Proposed Time	Action taken
Capability building and skill enhancement initiatives	Session on 'National Education Policy 2020'	March 2022	Dr. Agnes D'costa conducted a session on NEP 2020 on April 25, 2023
	Session on Mindfulness	July 2022	Conducted on 19th September 2022
	Session on Battling the Odds	July 2022	Conducted on 21st September 2022
	Street Play Workshop	Jan 2023	Conducted on Feb 28, 2023
	Workshop on Artificial Intelligence in Education	March 2023	Conducted on 20 th April 2023
	Workshop on Website Development using Google Sites by UpEducators	Dec 2022	Organised on Jan 07, 2023
	Session on Financial Literacy by Krisha Foundation	Dec 2022	Organised on Jan 19, 2023
	Workshop on GeoGebra: A Math tool	Sept 2022	Conducted on 6 th Oct 2022

Redressal of student grievances	Orientation to College Grievance Redressal Cell	Dec 2022	Done on 1st March 2023
Competitions	Miss Education Contest	October 2022	Conducted on Oct 14, 2022
Alumni Endeavours	Big Five Talk Show	Jan 2023	Organised on Jan 07, 2023.
Sports, Cultural Events	Celebration of Vachan Prerana Din with Best Library User Award	13 th Oct 2022	Celebrated on Oct 13, 2022.
	Sports Day	April 2023	Organized on May 19, 2023
Guidance for Competitive Exams	5 Day Workshop on MH-TET	September 2021	TET preparation course was conducted from August 2022 –May 2023
Mentoring programme	Mentoring by Faculty and Alumni	Throughout the year	Done Successfully.
Support for placement	Placement interviews in coordination with Placement Cell	Feb 2023	Done Successfully on Feb 10, 2023.

6. Governance, Leadership and Management

Areas	Planned activities / programmes /courses	Proposed Time	Action taken
Faculty/ Staff Development Programmes	Professional Development of Faculty	Throughout the year	Faculty attended various professional Development Programmes organized by STIE and other institutions.
Alumni Involvement	Sessions by alumni	Throughout the year	Alumni conducted various sessions to help student-teachers gain knowledge, develop skills and understand recent trends in education.
Coordination with CDC	Regular meetings with the CDC	As Prescribed	Four meetings were held with the CDC in the academic year 2021-22.
Quality Initiatives	Feedback from various stakeholders,	As and when required	Done successfully.
Strengthening of IQAC	Regular meetings with the IQAC for Quality Enhancement	As Prescribed	Every endeavor was discussed with the IQAC. Suggestions given by the IQAC were implemented to improve Quality.

7. Innovation and Best Practices

Areas	Planned activities/programmes /courses	Proposed Time	Action taken
Green Endeavours	Tree Labelling Drive and installation of the Green Board	April 2023	This endeavor was completed by the students of the Science Club in collaboration with Terracon Ecotech Pvt. Ltd. & RUR GreenLife Pvt. Ltd. on 1st April, 2023
	Organic Composting Project	Right through the year	This project was ongoing through the year and conducted in collaboration with RUR Greenlife Pvt. Ltd. &

			Ekonnnect Knowledge Foundation from 1st July, 2022 to 22nd May, 2023
	Make a Difference Week	March 2023	Green Assemblies were conducted from 18th April to 2nd May 2023 to create sensitivity towards issues of environmental significance.
	Beach Clean Up Drive	September 2022	Visit to Shivaji Park by students and faculty on 10th September, 2022 to clean the beach and pick up Ganesh idol remnants on the day after Anant Chaturdarshi
	Session on 'Waste it or Invest it'	September 2022	A session was conducted by RUR GreenLife Pvt. Ltd. on 23rd September 2023 to introduce teacher trainees to the concept of Organic composting and judicious waste management.
Best Practices	Add-on Course on 'Tech-Fluent Teachers'	July 2022	The main aim of this course was digital empowerment of the teacher trainees. The course trained the students to use various online tools to make teaching-learning interactive and interesting. course was executed from July 2022 - Oct 2022.
	Add-on Course on 'English Grammar Pro – Beginner to Advanced'		The English Grammar Course aimed at enabling the students to use the targeted grammatical structures meaningfully and appropriately in written and oral productions. This course was developed using a four quadrant approach in which students completed 20 Modules of grammatical concepts. The course was executed from January 5, 2023 - February 10, 2023