

## MEETING NOTICE

Dear CDC Members,

The meeting of the College Development Committee (CDC) of St. Teresa's Institute of Education held on Saturday, 20<sup>th</sup> July 2019, at 10.00 a.m in the Conference Room. Members are requested to make it convenient to attend the meeting.

### Agenda: -

1. To read and confirm the minutes of the previous meeting.
2. Reviewing the Annual CDC report (2018 -19).
3. Discussion on framework of the English Grammar Course.
4. Suggestions of the committee members for the academic year.
5. Any other matter with permission of the Chair.

Members present for the meeting:-

Sr. No	Name of the Members	Designation	Signature
1	Sr. Wilma Mendes	Chairperson of the Management	<i>Sr. Wilma</i>
2	Sr. Clare D'souza	Secretary of the Management	-
3	Fr. Frazer Mascarenhas	Local Member : Education Field	<i>Fr. Frazer Mascarenhas</i>
4	Mr. Francis Athaide	Local Member : Industry Field	-
5	Dr. Indu Garg	Local Member : Research Field	-
6		Local Member : Alumnus	-
7	Dr. Sr. Tanuja Waghmare	Principal of the College	<i>Dr. Tanuja</i>
8	Dr. Giselle D'souza	Head of the Dept. nominated by Head of the Institution	<i>Giselle</i>
9	Dr. Sheela Philip	IQAC Cordinator	-
10	Dr. Joan Lopes	Teachers Elected	<i>Joan</i>
11	Dr. Cindrella D'Mello		<i>Cindrella D'Mello</i>
12	Dr. Cerena D'Cunha		<i>Cerena</i>
13	Ms. Jezebel Creado	Secretary of the Student Council (G.S)	-
14	Mrs Colleen M. Fernandes	Non teaching staff Elected	<i>Fernandes</i>

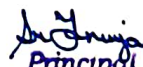
## MINUTES OF THE CDC MEETING HELD ON 20<sup>th</sup> July 2019

The meeting commenced with a short prayer. The minutes of the previous meeting were read by Principal Dr. Sr. Tanuja Waghmare, proposed by Dr. Cerena D'cunha and seconded by Dr. Giselle D'souza

The copies of the Annual CDC Report of 2018-19 were given to each member to be reviewed. Fr. Frazer Mascarenhas emphasized on the draft of the New Education Policy, which would be affecting the Education System. Fr. Frazer spoke about the grievance cell which is introduced in the new format. Dr. Cerena D'cunha explained about the English Grammar Self-Funded Certificate Course which is being planned for our students. She explained this with power point presentation step by step, she got the approval by the CDC members. Sr. Tanuja gave the copies of the Academic Calendar 2019-20, members were happy with the academic calendar. Fr. Frazer mentioned that we conduct many activities and appreciated the work done by the college over the past year.

Sr. Tanuja informed the committee members about the collaboration with Muktangan as the part of Internship Program.

The meeting ended with a vote of thanks.

  
Principal  
**Sr. Tanuja's Institute of Education**  
S. V. Road, Santacruz (West),  
Mumbai-400 054

## Action Taken Report of the CDC Meeting held on 20<sup>th</sup> July 2019

Sr. No.	Issues Discussed/Suggestions Given	Action Taken
1.	<ul style="list-style-type: none"><li>To improve grammatical skills and overall communication ability of the students.</li></ul>	<ul style="list-style-type: none"><li>An English Grammar Course, 'English Grammar Pro – Beginner to Advanced' planned by Dr. Cerena D'Cunha was presented and received approval from the CDC members. The course would be self-financed and conducted from the current academic year.</li></ul>



  
Principal  
St. Teresa's Institute of Education  
S. V. Road, Santacruz (West),  
Mumbai-400 054.



## MEETING NOTICE

Dear CDC Members,

The meeting of the College Development Committee (CDC) of St. Teresa's Institute of Education held on Thursday, 24<sup>th</sup> October 2019, at 10.30 a.m in the Conference Room. Members are requested to make it convenient to attend the meeting.

### Agenda: -

1. To read and confirm the minutes of the previous meeting.
2. Overview of the Admissions for the year 2018-19.
3. Reviewing the activities of Semester I & III.
4. B.Ed Results Sem II (F.Y.B.Ed) & Sem IV (S.Y.B.Ed) for the year 2018 -19.
5. Suggestions of the committee members for the academic year 2019 - 20.
6. Any other matter with permission of the Chair.

Members present for the meeting:-

Sr. No	Name of the Members	Designation	Signature
1	Sr. Wilma Mendes	Chairperson of the Management	<i>Sr. Wilma</i>
2	Sr. Clare D'souza	Secretary of the Management	<i>Sr. Clare</i>
3	Fr. Frazer Mascarenhas	Local Member : Education Field	<i>Fr. Frazer Mascarenhas</i>
4	Mr. Francis Athaide	Local Member : Industry Field	-
5	Dr. Indu Garg	Local Member : Research Field	<i>Indu Garg</i>
6		Local Member : Alumnus	-
7	Dr. Sr. Tanuja Waghmare	Principal of the College	<i>Dr. Sr. Tanuja</i> 24.10.19
8	Dr. Giselle D'souza	Head of the Dept. nominated by Head of the Institution	<i>Giselle</i> 24/10/2019
9	Dr. Sheela Philip	IQAC Cordinator	<i>Sheela Philip</i> 24.10.19
10	Dr. Joan Lopes	Teachers Elected	<i>Joan</i>
11	Dr. Cindrella D'Mello		<i>Cindrella</i> 24.10.2019
12	Dr. Cerena D'Cunha		<i>Cerena</i>
13	Ms. Jezebel Creado	Secretary of the Student Council (G.S)	<i>Jezebel</i>
14	Mrs Colleen M. Fernandes	Non-teaching staff Elected	<i>Colleen Fernandes</i>

*Dr. Sr. Tanuja*  
Principal

**St. Teresa's Institute of Education**  
S. V. Road, Santacruz (West),  
Mumbai-400 054

## MINUTES OF THE CDC MEETING HELD ON 24<sup>th</sup> October 2019

The meeting commenced with a short prayer. All CDC members were welcomed by the principal. The minutes of the previous meeting were read by Principal Dr. Sr. Tanuja Waghmare, proposed by Dr. Cindrella D'mello and seconded by Fr. Frazer Mascarenhas.

Our Non-teaching representative Ms. Colleen explained about the admission procedure, statistics and Number of students taking admission for year 2019. The B.Ed results of Sem II 2018 - 19 and Sem III 2018 - 19 were represented by Sr. Tanuja Waghmare. The Teaching Staff elaborated co-curricular activities which took place in Semester III. Dr. Garg suggested a session on multicultural relationships by her student which could be helpful for the B.ED students.

Fr. Frazer Mascarenhas emphasized on the New Education Policy and said that the two year B.Ed course will not exist. He mentioned that 2 year course will be replaced by a 4 yr integrated course & result in privatization, thus withdrawal of aid. Thus we should work in the direction of addressing the issue.

Dr. Sheela Philip mentioned about the 10+2+3 formula and that NCTE has said 2030 is the withdrawn period.

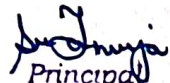
Dr. Garg said that students should be able to decide the selection of course after completing their HSC, To this Fr. Frazer remarked that students must have good knowledge of subjects & content mastery so as to be good teachers. Dr. Sheela mentioned that only when students go through an intensive training with long internships in schools can they be capable of being better teachers.

Sr. Clare said that the degree of commitment of student teachers or new teachers now a days is less. Dr. Sr. Tanuja also pointed at the problems of students being unable to keep up with the decision to do B.Ed & be teachers.

A discussion commenced among the members about the survival of the college in the 4 year course. Fr. Frazer mentioned that we have to find ways to run the college.

Dr. Garg suggested that the course could run after school hours. To this Sr. Clare replied that adjustment of working hours may not be possible. Dr. Garg suggested to run the B.Ed. course in shifts.

The meeting ended with a vote of thanks.


  
Principal  
**St. Teresa's Institute of Education**  
S. V. Road, Santacruz (West),  
Mumbai-400 054



## Action Taken Report of the CDC Meeting held on 24<sup>th</sup> October 2019

Sr. No.	Issues Discussed/Suggestions Given	Action Taken
1.	<ul style="list-style-type: none"><li>Working toward NEP 2020</li></ul>	<ul style="list-style-type: none"><li>National Level Webinar on 'Education GenNext: Perspectives, Opportunities and Challenges' was planned to focus on new developments, challenges and opportunities the future would present and the ways to successfully face them.</li></ul>



  
Principal  
**St. Teresa's Institute of Education**  
S. V. Road, Santacruz (West),  
Mumbai-400 054.

## MEETING NOTICE

Dear CDC Members,

The meeting of the College Development Committee (CDC) of St. Teresa's Institute of Education will be held on Thursday, 23rd January 2020, at 10.00 a.m in the Conference Room. You are requested to make it convenient to attend the meeting.

### Agenda: -

1. To read and confirm the minutes of the previous meeting.
2. Reviewing the activities of Semester I & III.
3. Suggestions of the committee members for the academic year 2019 - 20.
4. Any other matter with permission of the Chair.

### Members present for the meeting:-

Sr. No	Name of the Members	Designation	Signature
1	Sr. Wilma Mendes	Chairperson of the Management	-
2	Sr. Clare D'souza	Secretary of the Management	-
3	Fr. Frazer Mascarenhas	Local Member : Education Field	Fr. Frazer Mascarenhas
4	Mr. Francis Athaide	Local Member : Industry Field	Francis Athaide
5	Dr. Indu Garg	Local Member : Research Field	Indu Garg
6	Sr. Delicia Fernandes	Local Member : Alumnus	Sr. Fernandes
7	Dr. Sr. Tanuja Waghmare	Principal of the College	Dr. Tanuja
8	Dr. Giselle D'souza	Head of the Dept. nominated by Head of the Institution	Giselle
9	Dr. Sheela Philip	IQAC Cordinator	-
10	Dr. Joan Lopes	Teachers Elected	Joan
11	Dr. Cindrella D'Mello		Cindrella
12	Dr. Cerena D'Cunha		Cerena
13	Ms. Jezebel Creado	Secretary of the Student Council (G.S)	Jezebel
14	Mrs Colleen M. Fernandes	Non-teaching staff Elected	Colleen

*Dr. Tanuja*  
Principal

St. Teresa's Institute of Education  
S. V. Road, Santacruz West,  
Mumbai-400 834



## MINUTES OF THE CDC MEETING HELD ON 23<sup>rd</sup> JANUARY 2020.

The meeting commenced with a prayer.

Sr. Tanuja Waghmare introduced Sr. Delicia Fernandes to all the members. The minutes of the previous meeting were read by Principal Dr. Sr. Tanuja Waghmare. proposed by Dr. Dr. Giselle D'souza and seconded by Dr. Cerena Dcunha.

The members of the committee were informed about the activities and events held in the college through a powerpoint presentation. Fr. Frazer pointed out that the institution could focus more on methodology of teaching and transaction of curriculum. To this Dr. Giselle responded by mentioning about the contextualized curriculum where in many techniques are used, activities are conducted in order to enhance the curriculum. Jezebel, the student representatives mentioned that the students are always interactive in class and many activities are conducted.

Fr. Frazer mentioned that the SSC Boards Schools are slowly deteriorating in their standards, the teacher trainees may be a reason for this as they are not very well equipped to teach in a structural manner. So we need to focus on the development of our students. Dr. Garg asked whether there is any method that the teachers use to evaluate the progress of students. Dr. Cerena mentioned that she conducts oral tests in every class wherein the progress and difficulties of students are evaluated.

Dr. Giselle brought it to the notice of the members that students are sent to Muktangan schools so as to gain varied experiences. Dr. Sr. Tanuja Waghmare pointed out the individual difficulties of students going to Muktangan schools.

Dr. Garg mentioned that we must orient our students to ICSE and CBSE board syllabus too. Dr. Cindrella mentioned that many of our ex-students come to orient the teacher trainees about other boards.

Dr. Sr. Tanuja discussed the problem of attendance of a particular student who discontinued the B.Ed course because of health reasons and also due to absenteeism. The other student could not cope up with the B.Ed course.

Sr. Delicia discussed a case of her D.Ed student dropping out and again pleading to take her back to the course. Sr Tanuja informed the B.Ed course committee members about the building renovation and thus the college would not be a exam centre. Speaking about the renovation Mr. Athaide said that the college could take a loan from Banks so as to generate funds for renovation or putting up a new building.

Mr. Athaide suggested that we to give certain areas of college building on rent to banks so as to generate funds for the college.

The meeting ended with a vote of thanks.

  
Principal

**St. Teresa's Institute of Education**  
S. V. Road, Santacruz (West),  
Mumbai-400 054



### Action Taken Report of the CDC Meeting held on 23<sup>rd</sup> January 2020

Sr. No.	Issues Discussed/Suggestions Given	Action Taken
1.	<ul style="list-style-type: none"><li>Giving novel and varied experiences to students.</li></ul>	<ul style="list-style-type: none"><li>Students were sent to Mukhtangan Schools for outreach activities to gain knowledge of differential techniques and novel methods used by these schools to cater to the need of disadvantaged group of students.</li></ul>
2.	<ul style="list-style-type: none"><li>Orienting students to ICSE and CBSE board syllabus</li></ul>	<ul style="list-style-type: none"><li>Alumni of the college were invited to share their experiences regarding the syllabus, curriculum and working of the schools that they were associated with.</li></ul>



*Dr. Anurag*  
Principal  
**St. Teresa's Institute of Education**  
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Mumbai-400 054.